



Government of West Bengal
Directorate of Forests
**Office of the Principal Chief Conservator of Forests,
Head of Forest Force, West Bengal**
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No. 10447 / MKT / 2M- 1040

Dated 16 . 01. 2023

To : All the Chief Conservator of Forests, West Bengal
All the Conservator of Forests, West Bengal
All the Divisional Forest Officers, West Bengal

Sub : Standard Operating Procedure (SOP) for issue of No Objection Certificate for export of Red Sanders Wood and Wood Products and Notification for export of new quota / extension of time for export of quota for Red Sanders - regarding

In connection with the subject mentioned above I am directed to send herewith copy of the Assistant Inspector General of Forests, Ministry of Environment, Forest & Climate Change (SU Division), Govt. of India's E.F. No. 14-9/2020-SU (Pt.) Dated 10. 01. 2023 for your information and guidance.

Encl : As above

(S. Sengupta, IFS)
Chief Conservator of Forests,
Headquarters, West Bengal

No. 10448 / MKT / 2M- 1040

Dated 16 . 01. 2023

- Copy alongwith copy of the enclosure mentioned above forwarded for information to :
1. The Managing Director, West Bengal Forest Development Corporation Limited
 2. The Principal Chief Conservator of Forests, Wildlife & CWLW, West Bengal
 3. The Principal Chief Conservator of Forests, General, West Bengal
 4. The Principal Chief Conservator of Forests, Research, Monitoring & Development, West Bengal
 5. The Principal Chief Conservator of Forests & CEO, CAMPA, West Bengal
 6. All the Additional Principal Chief Conservator of Forests, West Bengal

Chief Conservator of Forests,
Headquarters, West Bengal

E.F. No. 14-9/2020-SU (Pt.)

Government of India

Ministry of Environment, Forest & Climate change
(SU Division)

Agni Wing, 4th Floor,
Indira Paryavaran Bhawan,
Jor Bagh Road, Ali Ganj,
New Delhi – 110003

Dated: 10th January, 2023

Subject: Standard Operating Procedure (SOP) for issue of No Objection Certificate for export of Red Sanders Wood and Wood Products and Notification for export of new quota/extension of time for export of quota for red sanders - regarding.

In order to standardize the procedure for issue of No Objection certificate (NoC) for export of red sanders wood and value added products of red sanders, the following Standard Operating procedure shall be followed:-

- i. The firm intending to export red sanders wood/value added products shall apply to Directorate General of Foreign Trade for issue of export license.
- ii. The Director General of Foreign Trade shall check the following documents before forwarding the application to the Ministry of Environment, Forest and Climate Change (SU Division):-
 - (a) Attested copies of certificate of origin issued by the Principal Chief Conservator of Forests (PCCF) of the State from where the stocks were procured, giving details of the date of procurement from legal sources and quantities procured. The Certificate of Origin should have at least six months validity period;
 - (b) In case the red-sanders stock sought to be exported has been transported from the State of procurement to one or more other States for the purpose of processing, storage, export, etc., documents regarding their transport and chain of custody of such stock shall be kept by the exporter till the material is exported from the country exit point;
 - (c) A certificate of the stocks so procured by the applicant shall be given after physical verification by the competent authority nominated for the purpose by the PCCF. The signature and seal of the signing authority should be visible on the Certificate.
 - (d) A purchase order/sale agreement issued by concerned firm who intend to import the material shall bear their seal and signature.
 - (e) Coloured photographs of the material duly certified by the competent authority of the State.

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Pl. circulate to all
DFOS & CCFs
12.01.2023

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MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE
GOVERNMENT OF INDIA

(f) The quantity applied in the application may also be checked with the quantity mentioned in the Certificate of Origin.

(g) For red sanders in Value added products (VAP) form, the State Forest Department shall confirm that the material applied by the firm for export tallies with the definition of red sanders VAP mentioned in the DGFT notification No. 56/2015-2020 dated 18th February, 2019. A certificate in this regard should also be enclosed with the application.

(h) In case of red sanders in VAP form, DGFT should ensure that the material of the VAP applied by the firm for export, tally with the definition of VAP mentioned in DGFT policy.

(i) DGFT may also obtain the hard copy of all documents from the firm for proper scrutinizing.

- iii. After ensuring the documents of the firm, DGFT shall forward the application of the red sanders to the SU division of this Ministry through email/online portal/hard copy.
- iv. SU Division shall check all the documents received from DGFT complete in all manners, alongwith signature on the documents including the definitions for "specimen", "logs", "woodchips", "powder", "extracts" etc. as the case may be as per the DGFT norms.
- v. Upon satisfactory receipt of the proper documents, the SU Division shall forward the application alongwith the documents to CITES Management Authority of India.
- vi. The CITES Management Authority shall examine the application with respect to CITES quota established for the export of red sanders.. The CITES Management Authority shall also examine the application from the perspective of the CITES definitions for "specimen", "logs", "woodchips", "powder" and "extracts", the trade of which is regulated by CITES for red sanders. After examining the application in all necessary respects, the CITES Management Authority may issue its NoC to the SU Division for allowing export of red sanders by DGFT.
- vii. The concerned State Forest Department/UT shall check the genuineness of the documents attached with the application alongwith the physical inspection report submitted by the concerned officer of the Forest Department. The Physical inspection of the material should be carefully checked by the concerned State Forest Department as the Ministry does not physically verify the material intended to be exported.
- viii. In future, the concerned State may issue the Certificate of Origin for red sanders including details of geo coordinates.
- ix. Based on the report received from CITES Management Authority and State/ States Forest Department, the Ministry with the approval of IGF (SU) may issue its 'NoC' to DGFT for issue of export license to the concerned firm/organisation for export of red sanders material.

- x. The Ministry/SU Division may try to issue NoC for export of red sanders within 30 working days after receipt of the reports from State Forest Department and CITES Management Authority.
- xi. Based on the NoC of the Ministry, DGFT shall issue export license to the concerned firm for export of red sanders wood/products.
- xii. Before export of the material/during the export, the concerned authorities such as Custom and Wildlife Crime Control Bureau (WCCB) shall verify the material as species wise, dimension wise, grade wise, volume, weight etc. as per their normal rules and procedures.

Issue of New Quota/Extension of balance quota

Notification for export of new quota of red sanders/extension of time for export of balance quota of red sanders is given with the approval of DGF&SS.

(Sanjay Kumar Chauhan)
Assistant Inspector General of Forests
E-mail: sudir.moefcc@gov.in

- i. The Principal Chief Conservator of Forests & HoFF, Department of Forest, All States/UTs.
- ii. The Chairman, Central board of Indirect Taxes & Customs, Department of Revenue, Ministry of Finance, New Delhi (E-mail: chmn-cbic@gov.in)
- iii. The Director General, Directorate General of Foreign Trade, Ministry of Commerce and Industry, Udyog Bhawan, New Delhi.
- iv. IGF(WL), MoEF&CC, New Delhi
- v. The Additional Director, Wildlife Crime Control Bureau, New Delhi.

Copy for information to:-

- (i) PS to Hon'ble MEF&CC
- (ii) PPS to DGF&SS
- (ii) PPS to ADG(Forest)
- (iii) PPS to ADG(FC)
- (iv) PPS to ADG(WL)
- (v) PPS to IGF(SU)