

**Department of Forests, Govt. of West Bengal**

**Administrative Calendar, 2018**

Admn. Units	January	February	March	April	May	June	July	August	September	October	November	December	
Directorate of Forest (General)	Meeting with JFMCs including holding of Annual/& Regional Meeting & Beat level co-ordination Committee & Range level co-ordination Committee meeting.												
	Forest Management and protection including raids, seizures, patrolling in forest areas. Implementation of different other developmental schemes at local level.												
		Review Meeting- Forest Protection	Publication of Monitoring Report							Review Meeting- Forest Protection	Review Meeting- Plantations	Monitoring Meeting	Review Meeting- Wildlife Depredation
		Review Meeting- Admin Calendar	Budget Meeting	Review Meeting- Admin Calendar	Budget Meeting	Review Meeting- Admin Calendar			Review Meeting- Admin Calendar	Budget Meeting		Price Fixation Committee Meeting	State Forest Report, 17-18
									Review Meeting- Admin Calendar	Review Meeting- Admin Calendar			Review Meeting- Admin Calendar
		District Visit by PCCF/ Addl. PCCF/ CCF Within the State			District Visit by PCCF/ Addl. PCCF/ CCF Within the State								
		Organising Banabandhob Utsab in different areas of State											
		Nursery advance work in North Bengal & South Bengal- (4300 ha. For 2018 & 1500 ha for 1 year old seedling for 2019)*					Plantation Creation in North Bengal & South Bengal 4300 ha.						
								1st year Maintenance of Plantations -5751Ha.(Including 1500 ha Tall Seedling)					
								2nd year Maintenance of Plantations -4782Ha.					
								3rd year Maintenance of Plantations -8092 Ha.					
		Raising of seedlings for distribution 100.00 lakhs seedlings (5000 Ha. @2000 seedlings/ha.)						Observation of Ban Mahotsav of Seedling distribution 100.00 Lakhs seedlings.		Observation of Martyr's day			
		Distribution of Uniforms of staff											
		Construction of Forest Boundary pillars - 900 Nos (approx) Forest boundary survey 150 km			Approximately 1000 Boundary Pillars and 200 Km Forest Boundary Survey								
		ARC GIS- Desktop-3 nos. (License renewed)											
		ARC GIS- Advanced-1 nos. (License renewed)											
		ERDAS Imagine-2 nos. (License renewed)											
	Maint. Of 60 parks in South & North Bengal												
Parks & Gardens Wing	Flower Show-5 Nos.	Flower Show-3 Nos.	Raising of DPN (400 Ha)										
							Plantation Creation-60 Ha (SP)+ 121 Ha (Namami Gange)						
	Flower Exhibition-5 Nos.	Flower Exhibition-1 No.					Maintenance-Y1- 10 Ha (JICA) + 348 Ha (Namami Gange)						
	Maintenance-Y2-25 Ha (JICA) + 20 Ha (State Plan)+10 Ha (NH)												
	Strip Plantation, Nursery Adv.+ Creation-65 Ha												

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Wild Life Wing	Protection of Forest, Wildlife, Flight against illegal trade on wildlife and other forest produce; Rescue of Wildlife; Combating Wildlife Depredation; Wildlife Monitoring											
	Cattle Immunization around fringe areas											
	All India Tiger Estimation 2018											
	Prey Augmentation & Consequent Tiger Augmentation Programme											
	AGM for JFMCs											
	Awareness meeting/FPC/EDC/Staff Training											
	Adv Work for Bamboo/Fodder Grass Plantation			Creation work of Bamboo/ Grass Foder Plant.-80 Ha in BTR and 115.83 Ha in WLN (Gorumara & Jaldapara WL division)								
	Red Panda Estimation											
	Construction of Brick Path											
	Distribution Nursery											
	Construction of twin barracks											
	Solar Light									Solar Light		
	Solar Power Plant											
	Sweet Water Pond (Creation)									Erection of Nylon net fencing		
	Water Treatment Plant									Sinking of Deep Tube Well		
	Construction of Jetties									Construction of Jetties		
	Erection of Nylon net fencing											
	Sinking of Deep Tube Well											
	Construction of Community Hall											
	Medical Camps									Medical Camps		
	Irrigation Channel									Irrigation Channel		
	Construction of Administrative Office Building for STR											
	Plantation in State Plan ADV											
				Plantation Creation-18 Ha under WLN (in darjeeling WL Divn.)and 145 Ha in BTR (All divisions)								
	Maint. Of older plantation in WLN (Darjeeling WL divn)											
											Management Plan of Neora Valley NP (extended area) & Gorumara NP under WLN	
	Mid Term review of Management Plan of Mahananda WLS, Senchal WLS, Singalila NP under WLN											
Management Plan of Jaldapara NP (ongoing) under WLN												
Mangrove Nursery												
NIC at Bhabatpur												

Admn. Units	January	February	March	April	May	June	July	August	September	October	November	December			
							Creation of Mangrove Pltn (400 ha)								
							Mangrove Pltn Maintenance (35 ha)								
			Mangrove Pltn Advance Work & Creation												
							Creation of DPN				Wildlife Day				
	Watch Tower						Ban Mahotsav				Celebration of Wildlife Day, Awareness Meeting, Campaign etc				
										Distribution of usufruct sharing for JFMCs					
District visit by PCCF/ Adtl PCCF / Director, SBR															
R M & D Wing	Raising and Maintenance of RET QPMs			Maintenance of Nursery Seedlings.			Creation of New Experimental Plantation			Collection of Seeds for supply to user Divisions					
	Creation of Seed Stand, Plus Trees and Seed Trees			Maintenance of Lloyd Botanical Garden, Darjeeling			Maintenance of Yr. - I, II & III Plantation			Raising and Maintenance of RET QPMs					
	Maintenance of Seed Stand, Plus Trees, Seed Trees etc.			Floral Inventorization in 7 new MPCAs of West Bengal											
	Evaluation of Plus Trees.			Floral inventorization in Old MPCAs (Revisiting Old MPCA)											
	Evaluation of Preservation Plots, Sample Plots etc						Maintenance of Nursery Seedlings.			Taking of Nursery Trials at Various Nurseries under Research Circle.					
	Collection of Seeds for supply to user Divisions			Publicaton of Research Reports & Bulletins			Creation of Medicinal Tree and Intercropping of Herbs & Shurbs under JFMC Project.			Maintenance of Nurseries, Germ Plasm Banks.					
	Measurement of Data of On-going Nursery & Field Trials						Creation of New Experimental Plantation (Hills)			Maintenance of Plantations Created under JFMC Project					
	Development and Maintenance of Lloyd Botanical Garden			Compilation of field data of Plantation Monitored for South bengal & North Bengal. The compiled data circulated to all DFOs of South Bengal & North Bengal.			(i) Receipt of draft monitoring reports from Divisions & Circles.			(i) Creation of final state monitoring report, publication & distribution of the said report.					
	Landslide Protection Works at Lloyd Botanical Garden and Lava Nursery Complex.									(ii) Compilation of draft monitoring report & discussion thereby.			(ii) Survey & Monitoring of plantation created in 1st, year (2018) 3rd year (2016) & 5th year (2014)		
	Raising of QPMs of Medicinal Tree, Herbs and Shrubs Spp.for JFMC Project														
	Creation of Central Nurseries under RIDF at Lataguri														
	Advance Field Work for Experimental Plantation.														
	Continuing plantation Monitoring Works of 2017-18 and completion thereby														
			Maintenance of Bio Diversity parks (Soil)				Maintenance of Bio Diversity parks				Maintenance of Bio Diversity parks (NOW IN RESEARCH)				
Implementation of PMKSY works															

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WB Forest & Biodiversity Conservation Project (JICA)	<b>Afforestation &amp; Nursery</b>											
	Creation of Model A4 Plantation - 2168 ha Nursery - 55.4 Lakh QPM	Maintenance of Nursery 38 Nos. Advance work for TPOFA plantation 185 ha Multiple Shoot Cutting 1129 ha	Raising of QPM 55.40 Lakh	Maintenance of QPM and soil work for plantation.	Maintenance of QPM and soil work for plantation. Creation of A5 & A6 Plantation 368 ha.			Creation of A2 & A3 Plantation 2418 ha. Maintenance of 2015 plantation 2814.50	Maintenance of Nursery and Plantation	Maintenance of Nursery 38 nos.		
	<b>Bio-Diversity Conservation</b>											
	6 Biodiversity Research on Elephant in South Bengal, Elephant in North Bengal, Gaur in North Bengal, Tiger in North Bengal, Leopard In North Bengal, Habitat Management Practices											
	Hiring of Vehicle for patrolling.											
	Engagement of Mobile Squad Labour to mitigate Man-Elephant Conflict											
		Construction of Watch Tower 5 nos.	Elephant Iron Angle Fencing 16 km.	Maintenance of Speed Boat								
		Nylon Net Fencing Repairing 20 km.	Nylon Net Fencing New Erection 16 km.	Supply of Trap Cage - Bird, Snake, Small Animal etc.								
	<b>Community Mobilization</b>											
	Community Infrastructure Development over 600 JFMCs											
	IGA over 1200 SHGs											
	<b>Institutional Capacity development</b>											
	Training to Frontline Staff and Extension Worker on SHG at BRAIPRD, Kalyani											
	Field Training to JFMC member, SHG member, Frontline Staff on IGA and CID and application of offline Software											
	Training on MIS-GIS to Frontline Staff											
	Training to Senior Level Officer/ Junior Level Officer/ Forest Rangers to different National and International Institute			Training of Senior Level Officers on Wildlife Management in International institute					Training of Junior Level Officers on Wildlife Management in International institute			
	Development of Offline Software on MIS of SHGs			Management in International institute								
	Finalisation of Socio-Economic Baseline Survey											
	Hands on Field Training on Forest Resource Baseline Survey.											
	Hands on Field Training on Boundary Demarcation.											

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WB FDC	<b>A. Harvesting Operations :</b>											
	1. Harvesting: 5500 Ha Approx 2. Round Timber = 15,000 m3 Approx 3. Poles = 15 lakhs Approx 4. Cogging sleepers = 6.50 lakhs Approx 5. Firewood = 55,000 m3 Approx											
	<b>B. Ecotourism Centre Construction</b>											
	1. Eco Tourism Facilities at Tajpur (Purba Medinipur) 2. Additional Accommodation at Jaldhaka, Lava, Suntekhola, Mongpong & Lolegaon in Kalimpong and Murti in Jalpaiguri Distt. 3. Nature Interpretation Centre at Illambazar (Birbhum)											
	<b>C. Construction of Office Building</b>											
	1. Construction of Office Building of Divisional Manager Bankura FC (Balance Work) 2. Construction of DM Residence building at Purulia (Balance Work)											
	Sundarban Honey Collection 30,000 kg											
	Plantation in South Bengal 300 ha.											
Auction and sale of timber and other forest produce-ongoing process.												
Wasteland Dev. Corporation Ltd	Rapid Landscaping & Beautification of Bhorer Alo at Gazoldoba under Tourism Department											
	Landscaping & Beautification of Tourist Lodges of Tourism Department in North & South Bengal											
	Landscaping & Beautification of Vidyasagar Industrial Park at Kharagpur under WB Industrial Dev Corporation Ltd.											
	Landscaping & Beautification of Alipurduar District under NBDD Fund of Alipurduar district											
	Maintenance of Landscaping & Beautification of MTPS, DVC,ECL, Coal India,WBHIDCO, Land Port Authority of India, WBEIDCL (Webel),HRBC,KMDA, NKDA etc.											
WBZA	i)Construction of Exit Gate at Zoological Garden, Alipore ii) Training and Workshop on Enrichment of Zoo Enclosures at Zoological Garden, Alipore	Construction of Toilet at Zoological Garden, Alipore	Construction of Cement Pavement Blocks and cement concrete Road at North bengal Wild Animal Park (Bengal Safari),Siliguri	Construction of Visitor's pathway and animal Treatment Room at Surulia Mini Zoo, Purulia	Construction of enclosure for Sloth Beerat Barshaman Zoological Park Bardhaman	i) Completion of Animal Treatment Room at Garchumuk Deer Park, Howrah ii) Construction of Animal Treatment Room at Barshaman Zoological Park, Bardhaman	i) Construction of Store Cum Kitchen room at Janglemahal Zoological Park, Jhargram ii) Construction of store cum kitchen room at Bardhaman Zoological Park, Bardhaman	i) Construction of Nature Interpretation Centre at Janglemahal Zoological park, Jhargram ii) Construction of Nature Interpretation Centre at Bardhaman Zoological Park, Bardhaman	Construction of Administrative Building at Sunderban Wildlife Animals Parks, Jharkhali	Construction of Veterinary Hospital at Sunderban Wildanimal Park, Jharkhali	i) Construction of Food Court/Restaurant at Sunder Wildlife Animal Park, Jharkhali ii) Celebration of Zoo Festival at Zoological Garden, Alipore	(i)TrainingWorks hop for Zoo Keepers at Zoological Garden, Alipore ii) Translocation of Excess population of deer from different Zoo.

Principal Chief Conservator of Forests & HoFF  
West Bengal