



Government of West Bengal
Directorate of Forests
Office of the Principal Chief Conservator of Forests
& Head of Forest Force
Aranya Bhawan, Salt Lake, Sector-III, Block LA-10A,
Kolkata-700 098.

**No. 7777/PMC/2E-935/Pt.II****Dated : 20.11.2018**

To : 1. Chief Conservator of Forests, Western Circle.
2. Chief Conservator of Forests, Central Circle.
3. Chief Conservator of Forests, South East Circle.
4. Chief Conservator of Forests, South West Circle.

Sub : Shifting of Circle Headquarters.

Ref : Government Notification No. 1443/FOR/G/4E-9/2018 dated 08.08.2018
and 1784-FOR/G/4E-9/2018 dated 11.10.2018

Sir,

In pursuance of Government Notification cited above, it has been ordered by the Government that your offices will start functioning positively from the new location from 01.12.2018. It is presumed that you must have taken necessary action for shifting headquarters to the new places. For facilitating smooth shifting of the offices from Kolkata to Durgapur, Asansole and Kharagpur, you are hereby advised to temporarily take all the staff to new locations for helping you to establish the new offices. If require, CCFs may make temporary arrangement for stay of all staff who will be otherwise not posted in the new locations. The staff who have been transferred to other locations shall be relieved to join the new places for posting after the establishment of new offices. Such employees can be paid TA/DA as per rule for this purpose.

The advisory may be followed in such a way that no important file/documents or any other official papers/materials get lost during transit and the offices start function smoothly from new locations from the date as mentioned in the above notifications.

Yours faithfully,

(N. K. Pandey, IFS)

Principal Chief Conservator of Forests &
Head of Forest Force, West Bengal.

No. 7778/PMC/2E-935/Pt.II**Dated : 20.11.2018**

Copy forwarded for information and necessary action, to :

1. Divisional Forest Officer, Durgapur Division.
2. Divisional Forest Officer, Jhargram Division
3. Divisional Forest Officer, Kharagpur Division.

You are requested to kindly extend all necessary help in making temporary arrangement for the staff and all logistic supports during the shifting, till the Circle offices are established at their new locations.

Sd/-

(N. K. Pandey, IFS)
Principal Chief Conservator of Forests &
Head of Forest Force, West Bengal.