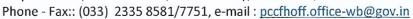


Government of West Bengal Directorate of Forests

Office of the Principal Chief Conservator of Forests, Head of Forest Force

Aranya Bhawan, Block: LA-10A, Salt Lake City, Sector – III, Kolkata:: 700 106



Visit us at: www.westbengalforest.gov.in

No. 03/PCCF (Gen.) PA/2019

Date: 16.10.2019

To:

Addl. Principal Chief Conservator of Forests, Finance

Addl. Principal Chief Conservator of Forests, HRD

Sub: Weekly meetings to expedite Decision Making Process

For better coordination and to expedite decision making process, the undersigned will have weekly meetings as per the schedule given below:

TUESDAY

11 am PMC Wing

12 Noon

GC Wing

WEDNESDAY

11 am Finance Wing

12 Noon

Special Projects

THURSADAY

11 am MIS& E Gov.

12 Noon

HQ

FRIDAY

11 am PGLI

All important pending issues and files will be discussed in the meeting. Addl. PCCFs along with the concerned CCFs, CFs and DFOs are requested to attend the meeting well prepared in advance.

Principal Chief Conservator of Forests, General, W.B.

No. 04/PCCF (gen.)/PA/2019

Date: 16.10.2019

Copy forwarded for information and necessary action to:

Chief Conservators of Forests – PMC / G.C / PGLI / Finance / Special Projects / MIS / H.Q.

Conservators of Forests - APM / WP / South

Dy. Conservator of Forests - Personnel / Legal / Finance / MIS / Admin / Publicity

Principal Chief Conservator of Forests, General, W.B.