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Government of West Bengal
Directorate of Forests

Office of the Principal Chief Conservator of Forests, Head of Forest Force
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No. 9141 PRS(P)/30-506/2020

Date: 14.10.2020

To: All Chief Conservators of Forests / Conservators of Forests / Field Directors & Joint Director (SBR)

Sub: Submission of estimates under the scheme Forest Protection and other Wild Life related schemes

Sirs,

This office is receiving a number of schemes from your circles / divisions proposing hiring of vehicles in the divisions / ranges for duties related to higher officers. The estimates being received in this office are very sketchy and do not contain any details. You are, therefore, requested to submit the number of total vehicles being hired in your circles – division-wise, range-wise to this office so that this office may get a clear picture of the situation.

You are also directed to submit the following details while submitting the proposals of hiring of vehicles so that the same may not be subject to further queries from the department. Every estimate should contain following details:

- a) Ranges for which the vehicles are proposed to be hired;
- b) Hiring rate;
- c) Detailed reasons for hiring for example – Forest Protection / wild life related activities/raid etc.;
- d) The approval of department allowing hiring in the ranges, which are mentioned in the estimate;
- e) Certificate from the CCFs that the hiring for the ranges proposed in the particular estimate and the scheme has not been proposed under any other scheme under the State Plan.

(Ravi Kant Sinha, IFS)
Principal Chief Conservator of Forests
& Head of Forest Force, West Bengal