

**URGENT**

**SUB : UPLOADING IMPORTANT LETTERS / COMMUNICATIONS UNDER 'WHATS NEW' MENU OF OUR OFFICIAL WEBSITE.**

An instruction was given to all the officers stationed in Aranya Bhawan that a copy of the important communications including Letters/Notices/Publications etc., must be given to CCF, MIS & E.GOVERNANCE, with a request to upload the same under 'What's New Menu' of our official Website. But it has been noticed that in the during last 1 year, hardly any correspondence is uploaded in the Website except when specially instructed by the undersigned. The present situation is not up to the required level.

**So, all the officers stationed in Aranya Bhawan are once again requested to ensure that all important communications specially which are being addressed more than 5 persons must be uploaded regularly under 'WHATS NEW MENU' of our official Website.**

**Necessary instruction should be given to the staff posted under you so that in the letter itself a copy is endorsed to CCF, MIS & E-Gov., for uploading. Please be informed that the same system is being followed in West Bengal secretariat as well as MoEF.**

**PLEASE GIVE TOP PRIORITY.**

  
( N K PANDEY )

Principal Chief Conservator of Forests &  
Head of Forest Force, West Bengal

No. 428 /PCCF&HoFF/WB/2018

Date: 13.09.2018

1. Shri S Barari, PCCF, General
  2. Shri N V Rajashekar, APCCF,HRD
  3. Shri T V N Rao, APCCF, Finance
  4. Shri S Mukherjee, APCCF,CAMPA
  5. Shri P K Pandit, CCF, PMC
  6. Dr Kana Talukdar,APCCF&CCF,G.Cell
  7. Shri Tapas Das, CCF, PGLI
  8. Shri A V Mishra, CCF, Finance
  9. Shri S Chanda, CCF, SDP
  10. Shri N S Murali, CCF, MIS & E.Gov.
  11. Dr Anupama, CCF, Hqrs.
  12. Shri K Balamuragon, CF,LA & FCA
  13. Dr A P Singh, CF, APM
  14. Smt. Lipika Ray, CF,WP&GIS
  15. Shri A K Dubey, CF (South)
  16. Shri Sudip Budhaditya Deb,DCF, Personnel
  17. Smt. Praseeda Variar VV, DCF, Legal
  18. Shri Pinaki Mitra, DCF, Finance
  19. Shri Bidyut Halder, DCF, MIS
  20. Shri SS Anand, DCF, Admin.
  21. Shri Angsuman Mukhopadhyay, DFO, Pub
  22. Shri Jayanta Basu, ADFO, PMC
  23. Shri Arup Kr Roy, Admin. Officer
24. Head Clerk-I, Head Clerk-II, Head Clerk-III – They are advised to circulate it to all the staff of O.O. PCCF & HoFF, W.B.