

Government of West Bengal  
Directorate of Forests  
Office of the Principal Chief Conservator of Forests (HoFF)  
Aranya Bhawan, Sector-III, Block-LA-10A,  
Salt Lake, Kolkata-700 098.

No. 149 /P&S(P)/3D-304/17-18

Date: 05.04.2018.

- To: 1. **The Chief Conservator of Forests** : Western Circle / South-West / South-East  
/ Central / Northern / Hill / Wild Life North Circles.  
2. **The Conservator of Forests** : Wildlife(N) / Development/ North-West Circles.  
3. **Field Director**/ Buxa Tiger Reserve / STR/ Joint Director SBR

Sub: Submission of PR & UC along-with GPS Locations & Photographs regarding CSS:  
Intensification of Forest Management (IFM) Scheme for 2017-18.\

Ref : Assistant IG of Forests, MoEF & CC, GoI, Forest Protection Division's F.No.3-1/2017  
-FPD (Pt.) dated 06.12.2017.

Sirs

With reference to above, you are requested to submit the following documents as per prescribed proforma immediately to this office so that the same may be forwarded to the MoEF & CC, GoI for consideration for allocation for the current financial year of 2018-19.

1. Progress Report.
2. Utilization Certificate (UC).
3. Performance Report (PR)
4. Photographs of the infrastructure created alongwith their respective co-ordinates.
5. GPS co-ordinates of the works executed.

The formats for sending the above is enclosed which shall be strictly adhered to.

This may kindly be treated as **VERY URGENT**.

Enclos: As stated.

for Principal Chief Conservator of Forest &  
Head of Forest Force, West Bengal





13	Short term research/survey on forest fire related issues (guidelines at <b>Annexure-III</b> ). 3% of the sanctioned amount shall be earmarked for this purpose.										
14	Any other items considered essential and as proposed in the scheme of the state or central government with the approval of Screening committee.										
	<b>Total</b>										

**Certified that the components of the works above proposed under the Forest Fire Prevention & Management Scheme are not being covered under the other Centrally Sponsored Schemes of MoEF&CC.**

**(Principal Chief Conservator of Forests & HoFF).**

**GFR 19 - A**  
(See Rule 212 (1))  
**Form of Utilization Certificate**

S.No.	Letter No. and Date	Amount (Rs.)	Certified that out of Rs. _____ of Grants-in-aid sanctioned during the years _____ in favour of _____ under this Ministry/ Department letter No. given in the margin and Rs. _____ on account of unspent balance of the previous year, a sum of Rs. _____ has been utilized for the purpose of _____ for which it was sanctioned and that the balance of Rs. _____ remaining unutilized at the end of the year has been surrendered to Government (vide No. _____ dated _____) will be adjusted towards the grants-in-aid payable during the next year _____.
		Total	

1. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised that following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised.

- 1.
- 2.
- 3.
- 4.
- 5.

Signature \_\_\_\_\_

Designation \_\_\_\_\_

Date \_\_\_\_\_

**Circle-wise & Division-wise Performance Report & GPS Co-ordinates under CSS: IFM Scheme during 2017-18**

**Annexure-VII**

Sl. No.	Circle	Division	Allotment			Expenditure				Total (Rs)	Balance (Rs)	GPS Co-ordinates		
			IFM Total (Rs)	Central Share	State share	Physical		Financial				Latitude	Longitude	
				Central Share	State Share	Central Share	State Share	Central Share	State Share					
1														
<i>Total (A)</i>			0	0	0			0	0	0	0			

Chief Conservator of Forests/Conservator of  
Forests,..... Circle