

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF FORESTS
Office of the Principal Chief Conservator of Forest & HoFF
AranyaBhawan, Block LA-10A, Sector- III, Salt Lake City, Kolkata – 700 106

O.O. No. 92-MISC/STC/17

Date 22.12.2017

OFFICE ORDER


The efficiency of an organization depends on the expeditious execution of different activities as per the stipulated schedules and documentation of the same in standard formats. The different Field Officers of Forest Directorate have been asked, from time to time, to provide certain important information in a standard pro-forma for evaluation and course correction from this office.

The Bi-annual Status Report is an important tool of assessing the efficiency of organization and compliances of various offices to the standard procedures and systems. Keeping the existing requirement in consideration, a new format of 'Biennial Status Report' is hereby introduced. The pro-forma is enclosed.

The report has to be submitted twice yearly for the two half years, i.e., for period April to Sept., & for period Oct. to March. The report for 1st half should be submitted by end of November and that of the 2nd half by end of May. The Chief Conservator of Forests, MIS will compile the data and organize a review meeting after ascertaining the date from the undersigned.

To facilitate efficiency, data transfer and compilation, a software module has been developed called 'Biennial Status Report'. The URL is "reportbr.wbforest.org". The site can also be accessed from the website of Forest Department under "For Officers". User ID and Passwords are enclosed. All officers are requested to upload the data as per time schedules.

For the period April to September, 2017, a one time extension is given till 20th of January, 2018.


(N.K. Pandey, IFS)

Principal Chief Conservator of Forests, HoFF

STATUS REPORT (BIENNIAL)

PLEASE SUBMIT APRIL – SEPTEMBER REPORT BY 31st NOVEMBER

&

OCTOBER- MARCH REPORT BY 30th MAY

REPORT FOR THE PERIOD:

APRIL-SEPTEMBER / OCTOBER-MARCH, 20-----

(ALL INFORMATION SHOULD BE GIVEN FOR THE PERIOD ONLY & PLEASE STRIKE OFF WHICH IS NOT APPLICABLE)

Approved
A. S. S. /
31/8.

SUBMITTED BY: CHIEF CONSERVATOR OF FORESTS, -----

FOREST DIRECTORATE, WEST BENGAL.

I. CHIEF CONSERVATOR OF FORESTS, H.Q.

1.1 DIVISIONAL OFFICE INSPECTION BY CCFS/CFS:

Circle	Division	Date of Last Inspection	Forwarding Reference to PCCF office

1.2. FOREST PROTECTION:

1.2.1. POR (in Nos.)

Circle	Division	PORs pending in court at the beginning	PORs drawn up during the period	PORs disposed	PORs at close of the period

1.2.2. COR

Circle	Division	Cases compounded during the period (in Nos)	Compensation realised during the period (Rs)

1.2.3. UDOR

Circle	Division	No. of cases recorded during the period

1.2.4. Forest Fire

Circle	Division	No. of cases reported during the period	Area affected (Ha)

1.2.5. Encroachment on forest land

Circle	Division	Extent of encroached land (ha)			
		At the beginning of the period	New encroachment	Land recovered	At the end of the period

1.3. MONTHLY MONITORING REPORTS:

Division	Date of Monitoring Reports Submission					
	Apr/Oct	May/Nov	Jun/Dec	Jul/Jan	Aug/Feb	Sep/Mar

1.4. SUBMISSION OF TOUR-NOTES/DIARIES:

1.4.1 By CCFs/CF:

Month	No. of Tours	No. of tour notes submitted
Apr/Oct		
May/Nov		
Jun/Dec		
Jul/Jan		
Aug/Feb		
Sep/Mar		

1.4.2 Monthly Diaries by DFOs to Circle In Charges (Yes/No):

	Division I	Division II	Division III
Apr/Oct			
May/Nov.			
June/Dec			
July/Jan			
Aug/Feb			
Sept./ Mar			

1.5. LICENSE OF SAWMILLS & OTHER WOODBASED INDUSTRIES

Circle	Division	Category	No. of Licensed Units	Licenses renewed during period	New Licenses issued if any
		Primary			
		Secondary			
		OGL			

1.6. JFMC

Division	Total No. of JFMC	AGM held (No.)	JFMC share/ distributed (Rs. in Lakh)

1.7 AG Audit Para Status (No)

Division	Paras Pending at beginning of period	Dropped During Period	New paras added	Pending paras at end of period

II. CHIEF CONSERVATOR OF FORESTS, MIS

2.1 SUBMISSION OF INFORMATION FOR ANNUAL ADMINISTRATIVE REPORT

SL NO.	Division	Date of submission of information
1		
2		
3		

2.2 SUBMISSION OF ACCOUNTS

SL NO.	DDO/ Division	Account up-to which Month Submitted	Date of Submission of Last Account
1			
2			
3			

2.3 SPECIAL PROJECTS REPORT- DETAILS OF BANK ACCOUNTS

(SFDA, CAMPA, NAMAMI GANGE, JAP, MINGERA, TCFT, WBFDC, WBZA, ETC)

Division	Name of scheme/ account	Fund (Rs. In Lakh)				Last Month Account Submitted
		Opening Balance	Received	Spent	Closing Balance	

2.4 STATUS OF RTI CASES – PENDING UNANSWERED AT END OF PERIOD

SL. No.	Division	No. of cases pending unanswered at end of period
1		
2		
3		

III. CHIEF CONSERVATOR OF FORESTS, FINANCE

3.1. MGNREGA:

Circle	Division	Target		Achievement	
		Physical	Financial	Physical	Financial

IV. CHIEF CONSERVATOR OF FORESTS, SDP & SFDA

4.1. BALANCE (UNSPENT AMOUNT) PERIOD AT THE END OF PERIOD:

SFDA & SDP	DIV I	DIV II	DIV III
RKVY			
GIM			
ECO-TOURISM			
MP-LAD			
WILD LIFE DEPREDATION			
PARKS & GARDENS			
FRH			
OTHER -1			
OTHER -2			
OTHER -3			

V. CAMPA

5. FOREST CONSERVATION ACT (TO BE DEALT WITH BY Addl. PCCF/ CAMPA)

5.1 STATUS OF CAMPA FUNDS

Division	Total funds available at the beginning of period	Total funds received during the period	Total funds utilised during the period	Total funds available at the end of period

5.2 STATUS OF CAMPA ACCOUNT SUBMISSION

Division	Month	Date of Account submission
	Apr/Oct	
	May/Nov	
	Jun/Dec	
	Jul/Jan	
	Aug/Feb	
	Sept/Mar	

5.3 DIVERSION OF FOREST LAND UNDER FCA

Circle	Division	Forest Land diverted so far at the beginning of the period (in ha)	Forest Land diverted during the period (in ha)	Total Forest Land diverted at the end of the period (in ha)

5.4 STATUS OF PROPOSALS FOR DIVERSION OF FOREST LAND UNDER FCA

Division	Total no. of proposal received so far at the beginning	Total number of proposals received during the period	Total number of proposals received at the end of period	Total number of proposals being processed at DFO level	Total number of proposals being processed at CCF/CF level	Total number of proposals sent to State Nodal Officer

5.5 STATUS OF COMPENSATORY AFFORESTATION

Division	Name of the scheme /proposal	Compensatory afforestation area stipulated (in ha)		
		Compensatory afforestation area stipulated (in ha)	Afforestation taken up (in ha)	Pending Afforestation (in ha)

5.6 NON-FOREST LAND TRANSFERRED

Division	Name of the scheme /proposal	During the period			
		Non-Forest land to be received (in ha)	Non-Forest Land actually received (in ha)	Mutation done (in ha)	Declared as PF/RF/UCF (in ha)

VI. CHIEF CONSERVATOR OF FORESTS, PGLI

6.1 PUBLIC GRIEVANCE CASES (NO)

Name of Division	Cases pending at beginning	New Cases Registered	No of cases disposed	Pending cases at end of period
Division I				
Division II				
Division III				
Division IV				

6.2 STATUS OF PENDING COURT CASES

Name of the court	Pending cases at beginning	No of Cases Registered	No of cases disposed	Pending cases at end of period
Supreme Court				
High Court				
NGT				
District Courts				

VII. CHIEF CONSERVATOR OF FORESTS, MONITORING

7.1. STATUS OF MONITORING:

SL. No.	Scheme of Plantations	1 st Year		3 rd Year		5 th Year	
		Area Planted	Area Monitored	Area Planted	Area Monitored	Area Planted	Area Monitored
1	SPAP						
2	JICA						
3	Namami Gange						
4	PCB						
5	RIDF						
6	CAMPA						
7	WBFDC Ltd.						
8	ICZMP						
9	Others						

VIII. CHIEF CONSERVATOR OF FORESTS, RESEARCH

8.1. Seed Supply from Silvi-cultural Division (In Quintals):

Name of Division	Seed Requirement	Indent Placed	Supply Received
DIV-I			
DIV-II			
DIV-III			

IX. CHIEF CONSERVATOR OF FORESTS, DEVELOPMENT

9.1 Training status of Frontline Staff:

Division	DR/FR				F.G.				Rifle Training			
	Direct Recruitment		Promotees (Refresher Course)		Direct Recruitment		Promotees (Refresher Course)		DR/FR		F.G.	
	x	y	x	y	x	y	x	y	x	y	x	y
DIV-I												
DIV-II												
DIV-III												

X= Total no. of Trained Staff, Y= Training Required

X. CONSERVATOR OF FORESTS, WILD LIFE

10.1 Report of Human Wildlife conflict & Exgratia Payment

Division	Human Death			Human Injury			Hut Damage			Damage to Agriculture Crop			Killing of Live Stock			Total Amount Paid (Rs.)	Total Amount Due (Rs.)
	(No.)	Comp Paid (Rs.)	Comp Due (Rs.)	(No.)	Comp Paid (Rs.)	Comp Due (Rs.)	(No.)	Comp Paid (Rs.)	Comp Due (Rs.)	Ha	Comp Paid (Rs.)	Comp Due (Rs.)	(No.)	Comp Paid (Rs.)	Comp Due (Rs.)		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

10.2 Court Cases under Wildlife (Protection) Act, 1972

Division	COR	UDOR	POR no	Total no of prosecution cases pending	Total no of prosecution cases completed	Total no of prosecution conviction
1	2	3	4	5	6	7

XI. CHIEF CONSERVATOR OF FORESTS – SOIL CONSERVATION

11.1 Pradhan Mantri Krishi Sinchayee Yojana (PMKSY) erstwhile IWMP- Fund Statement

Sl.	Name of Division	District	No of Project	Total no of Micro WS	Balance excl interest				
					Fund recd during the year	Int	Total fund available	Total Exp. During the year	Balance Fund
1	2	3	4	5	6	7	8(4+3)	9(8+9)	10(7-10)
North Bengal									
1a	JPG SC (N)	Coochbehar	1	6					
1b	JPG SC (N)	Jalpaiguri	3	14					
1c	JPG SC (N)	Alipurduar	3	13					
2	Kurseong SC	Darjeeling	3	13					
3	Kalimpong Sc	Darjeeling	1	4					
South Bengal									
4	Rupnarayan	W. Midnapore	1	5					
5	Purulia	Purulia	3	12					
6	Kangsabati (N)	Purulia	2	8					
7	Bankura (S)	Bankura	6	22					
Total									

Biennial Report

<u>Sl. No.</u>	<u>Circle</u>	<u>Designation</u>	<u>Name of Officer</u>	<u>Email</u>	<u>User ID</u>	<u>Password</u>	<u>Remarks</u>
1	Central	CCF	S P Yadav	ccfccwb@gmail.com,surendra_1996@yahoo.co.in	central	circle11	
2	BTR	CCF & FD	N S Murali	fdbtrwb@gmail.com	btr	circle11	
3	Western	CCF	S.S. Dey	ccfwwb@gmail.com,saktisankar@gmail.com	western	circle11	
4	South East	CCF	Kalyan Das	ccfsewb@gmail.com,kalyanbinu@gmail.com	southeast	circle11	
5	South West	CCF	Saurabh Chaudhuri	chaudhursaurabh@yahoo.com,ccfswcwb@gmail.com	southwest	circle11	
6	Hill	CCF	M R Baloch (Addl charge)	ccfhcwb@gmail.com	hill	circle11	
7	Northern	CCF	Ujjal Ghosh (Addl charge)	cft_nc@rediffmail.com	northern	circle11	
8	Wildlife (N)	CCF	Ujjal Ghosh	cft_nc@rediffmail.com	wildlifen	circle11	
9	STR	CCF & FD	N Mallick	sundarbantigerreserve@gmail.com,nmallick66@yahoo.co.in	str	circle11	
10	Research & Development	CCF	Rajesh Kumar	silicab@yahoo.com	randd	circle11	
11	Monitoring, Evaluation	CCF	M R Bhatta	ccfme2016@gmail.com,manasaranjan_bhatta@yahoo.com	moneva	circle11	
12	Soil Conservation(N)	CCF	Pratibha Raj	p.raj.duke@gmail.com	solcon	circle11	
13	Joint Director SBR	Jt. Director	S. Kulandaivel	sbrdir@gmail.com	jdsbr	circle11	
14	Parks & Gardens	CF	Dr. SC Das	pgcircle.edengardens@gmail.com	parkgard	circle11	
15	Wildlife (Head Quarter)	CF	Subhankar Sengupta	senguptasubhankar@yahoo.co.in,	wildhq	circle11	
16	Working Plan	CF	Dr. Anupama	cfwpgiswb@outlook.com	wkplan	circle11	
17	Development	CF	Sarajit Mukhopadhyay	wbcfdc@gmail.com,sarajitmukhopadhyay@gmail.com	develop	circle11	
18	North West	CF	G P Chhetri	cfnwcslg@gmail.com	northwest	circle11	