



GOVERNMENT OF WEST BENGAL
 Directorate of Forests
 Office of the Divisional Forest Officer,
Working Plans (South)-II Division
 Ailakandi, Bankura. PO-Kenduadihi,
Dist – Bankura. Pin-722102.



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Quotation No-04/Quotation of WP(S)-II Division, 2023-24 for “Hiring charges of vehicle” in connection with survey considering 5 pillars over 1 Km i.e. 200 mt. survey may be done for 1 pillar fitting fixing during 2023-24 at the range areas under Howrah Division.

Hiring charges of vehicle for staff, labourers, shifting of camp during field works is very much essential in connection with completion of survey and demarcation works successfully. Thus, In pursuance to the as per rate fixed vide G.O. vide no. No. 3564-WT/3M-81/98 Date: 24.11.2008 of the Transport Department, Govt. of West Bengal, the Divisional Forest Officer, Working Plans(South)-II Division, Ailakandi, Bankura, on behalf of Governor of West Bengal, invites quotation from bonafide, resourceful persons/suppliers/contractors in connection with “Hiring charges of vehicle” to prevent encroachment along the external forest boundary line as per the following estimates and location details.

Model Estimate

“Hiring charges of vehicle” in connection with survey considering 5 pillars over 1 Km i.e. 200 mt. survey may be done for 1 pillar fitting fixing during 2023-24 at the range areas under Howrah Division.

Sl. No.	Item of Work	Average run per mouza (in Km.)	Total Km.	Unit Rate (in Rs.)	Maximum admissible price (in Rs.)	Place of work/ Supply	Remarks
1	Hiring Charges of vehicle in connection with survey works along the external forest boundary at the range areas of Howrah Division as per rate fixed vide G.O. vide no. No. 3564-WT/3M-81/98 Date: 24.11.2008 of the Transport Department, Govt. of West Bengal.	35	133.75	13/-	60856/-	As instructed by the concerned RO or any authorized representative.	Rates are inclusive of all statutory taxes; GST, Cess etc. as applicable.

Intending quotationers are requested to submit their quotations by name “Ayan Ghosh, W.B.F.S, D.F.O., Working Plans (South)-II Division”, Ailakandi, Bankura from 25/01/0000 to 30/01/2024 from 11.00 AM to 4.00 PM on the working days and will be opened on 30/01/2024 at 5.00 p.m in presence of the quotationers as remain present. Quotations shall be submitted at the quotation box only, ear-marked for the purpose. The quotationers may be enclosing valid I.T., VAT/GST Clearance certificate with their quotation, if available.


FORMAT FOR SUBMISSION OF QUOTATION

Quotation No	Item of Works	Estimated Amount Rs.	Offered Rate Including GST	Remarks
04/Quotation of WP(S)-II Division 2023-24	Hiring Charges of vehicle in connection with survey works along the external forest boundary at the range areas under Howrah Division as per rate fixed vide G.O. vide no. No. 3564-WT/3M-81/98 Date: 24.11.2008 of the Transport Department, Govt. of West Bengal.	60856.00		

Terms & Conditions.


1. The Plain Paper Quotation should be submitted in sealed cover by hand or Post.
2. The Suppliers should quote the rates in figures as well as in words.
3. Quotation is floated with an anticipation of administrative and financial approval from appropriate authority. If approval is not received or fund is not there, the quotation shall be cancelled outright without assigning any further reason. Work order, after completion of due formalities shall be issued accordingly. Payment for availing quotation paper, if any shall not be refunded under any circumstances.
4. Rate quoted should be inclusive of all statutory taxes after proper scrutiny of model estimate if any.
5. Intending bidders shall have to quote the overall rate. However, if any of the items is not required to be implemented works in the field; bills should be prepared accordingly on pro rata basis based on the offered rate of the successful bidders and item wise allocation of the maximum admissible cost.
6. It is mandatory to pay Minimum Wage, if any, as per the latest Minimum Wage Act. It shall be the discretionary power of the Range Officer to deploy labourers from among the JFMC members/ near areas having the requisite skills to complete the works.
7. The Divisional Forest Officer, Working Plans (South)-II Division, shall have the liberty to cancel any part/cluster or the entire quotation without assigning any reasons thereof.
8. The requisite certificate such as PAN, GST, Professional Tax clearance certificate along with Bank A/c Details shall have to submit along with quotation.
9. If applicable, the security shall have to be deposited by the successful bidders. The security money rate may be under the discretionary power of the undersigned.
10. Work Order shall be issued as per exact field situation. Bill shall be processed as per actual work done in the field and not based on lowest rate quoted only, subject to the limit mentioned in the table above.
11. Work should be completed on dates mentioned in the work order.
12. It shall be the discretionary power of the undersigned to impose penalty to the tune of 10% of the total value of the work in case of delay in completing the work, if applicable
13. The quotationer/supplier/contractor should have valid trade license from concerned authority.
14. If applicable, sample should be supplied to the AFR section before quoting the rate through quotation.
15. Broken / Damaged/rotten materials/materials of below quality against the sample supplied, if found after receiving by this office, the same should be replaced with new one / fresh supply at the earliest.
16. Guarantee / Warranty of the supplied materials if any, should be indicated in the quotation.

17. Delivery of the materials should be free of cost.
18. The rate offered should be valid for 3(three) months. However the same can be increased up to 1 year subject to satisfactory service of the quotationer.
19. Actual work at field level shall be dependent on the field level situation as per recommendation of the concerned Range Officer. Payment will be made based on actual supply / work done.
20. The Concerned Range Officer will be at his/her liberty to engage skilled labourers from among the FPCs; but payment as per minimum wage act, shall be required to be made by the contractor concerned.
21. The work will be executed under direct supervision of concerned authorized Officer.ie. Range Office, Beat Officer or decided by the undersigned.
22. The Quotataioners should also have to submit ECS mandate to facilitate the payment as per present financial system if required, and if decided by the Range Officer concerned, payment to the labouers shall be given directly to the respective bank accounts of the laboueres. Successful bidder shall not have any say regarding the matter.
23. Work order will be issued to the successful quotationer as and when required and subject to availability of fund from appropriate authority.
24. In no case, the Department of Forest, any staffs of Working Plans (South)-II Division shall be held responsible for any accident/death of the labourer engaged in the field during the time of work. Safety and security shall be exclusively the concern of the successful bidders and he/she shall have to pay the compensation for such incidences as per existing rules.


Divisional Forest Officer
Working Plans (South)-II Division
Bankura

No. 34 / 2-32 Dated, Bankura, the 25/01 /2024.

1. The Chief Conservator of Forests and Conservator of Forests, WP & GIS, West Bengal.
2. The Sabhadhipati, Bankura Zilla Parishad, Bankura.
3. The District Magistrate, Bankura.
4. The Superintendent of Police, Bankura.
5. The Sub-Divisional Officer, Sadar, Bankura.
6. All Divisional Forest Officer's, Central Circle, West Bengal.
7. The Treasury Officer, Bankura Treasury.
8. The Block Development Officer, _____ Block.
9. The Assist. Divisional Forest Officer, Working Plans (South)-II Division.
10. All Range Officers-AFR, CAMP-I, CAMP-II, CAMP-III, CAMP-IV, Data Base Ranges, Working Plans (South)-II Division.
11. Notice Board.


Divisional Forest Officer
Working Plans (South)-II Division
Bankura