



GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF FORESTS  
OFFICE OF THE DIVISIONAL FOREST OFFICER,  
WORKING PLAN (SOUTH) -1 DIVISION  
Michael Madhusudan Nagar, Midnapore  
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**QUOTATION 27/WP (S) -1 /2023 -24**

In terms of Finance Department Audit Branch Govt. of West Bengal's **Memorandum No. 5400-F(Y) dated 25-06-2012** sealed quotations addressed to the undersigned by name as well as official designation – **Shri Satyajit Roy, WBFS, Divisional Forest Officer, Working Plan South - I Division, Midnapore** are invited from the bonafied experienced and reliable resourceful agencies/ contractors having experience in any Govt. /Semi Govt. / Govt. Under takings for providing various categories services as detailed in schedule below subject to the following conditions regarding the following works: **“Field Survey for Preparation of Stock Map on Mouza map (per sheet) in connection with Volume - III of Working Plan for Jhargram Forest Division to be executed by Working Plan (South)-I Division, Midnapore during the F.Y. 2023-2024 (Cluster - 1)”** as per the estimate given below:

**Total 73 Nos. Mouza sheet at Banspahari & Siarbindha Beat of Banspahari Range and Simulpal Beat of Belpahari Range under Jhargram Forest Division.**

Sl. No.	Particulars of Work	Unit	Rate	Physical	Amount (Rs.) per Mouza sheet
1	Hiring charge of vehicle for Camping arrangement and for Supervision of work and or POL for Govt Vehicle for supervision and staff mobilization. Hiring will be done @ 13 rupees per Km considering 18 km run per mouza on an average. Billing may be done as per actual run. As per GO of Transport Department 2008.	km.	13	18	234.00
2	Engagement of Surveyor or technical person/skilled worker for identification of different mouzas, plots etc. per Mouza sheet <b>(Consideration: per day 2 nos. Mouzas can be covered for preparing the Stock Map)</b>	No.	432	0.5	216.00
3	Working Lunch for field staffs and labours including technical person during field visit and camping.	No.	125	1	125.00
4	Watch and ward duty at temporary Camp office day & night including sweeping, protection and supplying drinking water etc. for 1 no. Mouza sheet. Considering at least 3 nos. watch & ward labour will be engaged per day and 3 nos. mouza maps may be done every day.	No.	294	1	294.00

5	Cost of Camp shifting by hired pickup van and labour for loading unloading. Hiring will be done @ 13 rupees per Km considering 10 km run per mouza on an average considering 4 shifting in a Division at least. Billing may be done as per actual run (Last year quotation attached)	km	13	10	130.00
6	Procurement of mouza map, photocopy, scanning etc. and submission of map indication forest type, density with index in hardcopy as well in soft copy.	Mouza sheet	80	1	80.00
	<b>Sub Total</b>				<b>1079.00</b>
	add GST @18%				194.22
	<b>Total</b>				<b>1273.22</b>
	add 1% labour Cess				12.73
	<b>Grand Total:</b>			<b>0.00</b>	<b>1285.95</b>
			or say		<b>1286.00</b>
	<b>For 73 no. mouza sheets Total:</b>		<b>73</b>	<b>1286.00</b>	<b>93,878</b>

**Rupees Ninety-three thousand eight hundred seventy-eight only.**

The sealed quotations should reach to this Office **till 01/11/2023 up to 1.30 p.m.** without fail. The quotations will be opened tentatively at 2.30 p.m. on same day. The suppliers/bidders/quotationers may remain present at the time of opening of the quotation papers.

### Terms & Condition

1. The Plain Paper Quotation should be submitted in sealed cover by hand or Post.
2. The suppliers/bidders/quotationers should quote the rates in figures as well as in words.
3. The materials to be supplied / construction to be made must be approved by the concerned Range officer.
4. All construction/ supply works should be at par with the approved estimates enclosed.
5. The quotationers will have to submit self-attested copies of the valid Income Tax certificate, GSTIN, PAN and AADHAR.
6. The credentials should consist of original payment certificate etc. No documents more than 3 years old will be accepted.
7. The undersigned is not bound to accept the lowest rate or any rate quoted may reject any part or all work without assigning any reason.
8. The undersigned reserved the right to demand from the quotationers the clarification and justification against their offer, if required.
9. The suppliers/bidders/quotationers should inspect the site of works before the submission of the quotation.
10. All tools and plants, required for the works will have to be supplied by the contractor at his own cost.
11. The Contractor is liable to pay the skilled, unskilled labours as per minimum wage rates including transport & logistics and other labour the wages as mentioned in the PWD schedule in the district currently.
12. In case of any dispute the interpretation of the undersigned will be final. The execution of the works as mentioned to the schedule will have to be made as will be directed from the

date of issue of the work order.

13. The quoted rate should be inclusive of all taxes (GST etc), Cess etc. as applicable & carriage up to the site.
14. Deduction of Income Tax and any other extant taxes & Cess as applicable from the Supplier's Bill will be made as per Govt. rules.
15. Issuance of Work orders will be subject to approval of the competent authority and availability of fund.
16. The payment will be made after completion of all work and proper checking by the Forest Officials.
17. Payments will be made through ECS payment only.
18. The bid/offered rate will be valid till **31/03/2024**.

(Satyajit Roy, WBES)

Divisional Forest Officer

Working Plans (South) -I Division

No: 632(12/ 2 - 11

Dated: 05/10/2023

Copy forwarded with a request to make a wide publicity through their "Notice Board", to:

1. The Sabhadhipati, Paschim Medinipur Zilla Parishad, & Jhargram Zilla Parishad.
2. The Principal Chief Conservator of Forests & HoFF, West Bengal.
3. The Chief Conservator of Forests, Western Circle, West Bengal.
4. The Conservator of Forests, Working plan & GIS Circle, West Bengal.
5. The District Magistrate, Paschim Medinipur & Jhargram District.
6. The Superintendent of Police, Paschim Medinipur & Jhargram District.
7. The Divisional Forest Officers, Jhargram, Medinipur, Silviculture (South), Rupnarayan, Kharagpur & Purba Medinipur Division.
8. The Divisional Manager, Medinipur Forest Corporation Division.
9. The District Information & Cultural Officer, Paschim Medinipur.
10. The Assistant Divisional Forest Officer, Working Plan South - I Division.
11. All Range Officers, Working Plan (South)-I Division.
12. The Notice Board.

Divisional Forest Officer

Working Plans (South) -I Division  
Midnapur