



GOVERNMENT OF WEST BENGAL  
Directorate of Forests  
Office of the Divisional Forest Officer,  
**Working Plans (South)-II Division**  
Ailakandi, Bankura. PO-Kenduadihi,  
Dist – Bankura. Pin-722102.



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**Quotation No-08/Quotation of WP(S)-II Division, 2023-24 Quotation for “Repairing and maintenance of the Body of TATA SUMO SE Vehicle” in respect of inspection of running field works and day to day office works smoothly during 2023-24” bearing vehicle No. WB-02/S-2961 under Working Plans (South)-II Division, Bankura.**

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Many times performing of inspection of running field works and day to day official works, repairing and maintenance works of office vehicle are urgently required to communicate with head office of Forest Directorate and other Govt. offices. Thus, In pursuance to the G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dt 24/4/14, the Divisional Forest Officer, Working Plans(South)-II Division, Ailakandi, Bankura, on behalf of Governor of West Bengal, invites quotation from bonafide, resourceful persons/suppliers/contractors for **“Repairing and maintenance of the Body of TATA SUMO SE Vehicle” in respect of inspection of running field works and day to day office works smoothly during 2023-24** as per following estimate.

**Model Estimate**

**Estimate for repairing of Body of Tata Sumo bearing No. W.B.02S/2961**

Sl. No.	Description of Works	Amount (Rs.)
1	Body, Pannel Core, Chatal, Door repairing, welding etc.	14000.00
2	Ceiling Pad, Seat Cover new- making, fitting with supplying rexine, foam, clip, gum etc.	7200.00
3	Wiring, complete opening, repairing, fitting with cutout, fuse	6400.00
4	Rear back light 2 piece new supply and fitting	3200.00
5	Back light body new system, cutting, welding	1200.00
6	Full body painting	21000.00
7	lower portion servicing and painting	2300.00
8	Deshboard opening, fitting	1500.00
9	Door Channel new supplying and fitting	1700.00

Sl. No.	Description of Works	Amount (Rs.)
10	Door rubber new supplying and fitting	2450.00
11	Garnish bit new supplying and fitting	1300.00
12	Front Kanchi Bush new supplying and fitting with ledh charges	1600.00
13	Boljoint - 4 Piece new supplying and fitting	4150.00
14	Tirod end full kit new supplying and fitting	3600.00
15	Steering arm kit new supplying and fitting with ledh charge	1250.00
16	Steering Cross 1 piece new supplying and fitting	1100.00
17	Silencer mounting, manipol packing new supplying, fitting	750.00
18	Body sticker new supply and fitting	2100.00
	<b>Grand Total:</b>	<b>76800.00</b>
	(Rupees seventy six thousand eight hundred) only	

Intending quotationers are requested to submit their quotations by name “**Ayan Ghosh, W.B.F.S,** D.F.O., Working Plans (South)-II Division”, Ailakandi, Bankura from **06/02/2024 to 12/02/2024** from 11.00 AM to 4.00 PM on the working days and will be **opened on 12/02/2024 at 5.00 p.m** in presence of the quotationers as remain present. Quotations shall be submitted at the quotation box only, ear-marked for the purpose. The quotationers may be enclosing valid I.T., VAT/GST Clearance certificate with their quotation, if available.

#### FORMAT FOR SUBMISSION OF QUOTATION

Quotation No	Item of Works	Estimated Rate	Offered Rate	Remarks
<b>08/Quotation of WP(S)-II Division 2023-24</b>	Body, Pannel Core, Chatal, Door repairing, welding etc.	14000.00		Repairing of Body of Deptl. Vehicle bearing No. WB-02/S-2961
	Ceiling Pad, Seat Cover new-making, fitting with supplying rexine, foam, clip, gum etc.	7200.00		
	Wiring, complete opening, repairing, fitting with cutout, fuse	6400.00		
	Rear back light 2 piece new supply and fitting	3200.00		
	Back light body new system, cutting, welding	1200.00		
	Full body painting	21000.00		
	lower portion servicing and painting	2300.00		
	Deshboard opening, fitting	1500.00		
	Door Channel new supplying and fitting	1700.00		


Quotation No	Item of Works	Estimated Rate	Offered Rate	Remarks
<b>08/Quotation of WP(S)-II Division 2023-24</b>	Door rubber new supplying and fitting	2450.00		Repairing of Body of Deptl. Vehicle bearing No. WB-02/S-2961
	Garnish bit new supplying and fitting	1300.00		
	Front Kanchi Bush new supplying and fitting with ledh charges	1600.00		
	Boljoint - 4 Piece new supplying and fitting	4150.00		
	Tirod end full kit new supplying and fitting	3600.00		
	Steering arm kit new supplying and fitting with ledh charge	1250.00		
	Steering Cross 1 piece new supplying and fitting	1100.00		
	Silencer mounting, manipol packing new supplying, fitting	750.00		
	Body sticker new supply and fitting	2100.00		
	<b>Grand Total:</b>	<b>76800.00</b>		

#### Terms & Conditions.

1. Quotation is floated with an anticipation of administrative and financial approval from appropriate authority. If approval is not received or fund is not there, the quotation shall be cancelled outright without assigning any further reason. Work order, after completion of due formalities shall be issued accordingly. Payment for availing quotation paper, if any shall not be refunded under any circumstances.
2. Rate quoted should be inclusive of all Taxes after proper scrutiny of model estimate.
3. Intending bidders shall have to quote the overall rate. However, if any of the items is not required to be implemented works in the field; bills should be prepared accordingly on pro rata basis based on the offered rate of the successful bidders and item wise allocation of the maximum admissible cost.
4. It is mandatory to pay Minimum Wage, if any, as per the latest Minimum Wage Act. It shall be the discretionary power of the Range Officer to deply labouers from among the JFMC members/ near areas having the requisite skills to complete the works.
5. The Divisional Forest Officer, Working Plans (South)-II Division, shall have the liberty to cancel any part/cluster or the entire quotation without assigning any reasons thereof.
6. The requisite certificate such as PAN, VAT/GST, Bank A/c Details shall have to submit along with quotation.
7. If applicable, the security shall have to be deposited by the successful bidders. The security money rate may be under the discretionary power of the undersigned.
8. Work Order shall be issued as per exact field situation. Bill shall be processed as per actual work done in the field and not based on lowest rate quoted only, subject to the limit mentioned in the table above.
9. Work should be completed on dates mentioned in the work order.
10. It shall be the discretionary power of the undersigned to impose penalty to the tune of 10% of the total value of the work in case of delay in completing the work, if applicable
11. The quotationer/supplier/contractor should have valid license from concerned authority.
12. If applicable, sample should be supplied to the AFR section before quoting the rate through quotation.



13. Broken / Damaged materials/materials of below quality against the sample supplied, if found after receiving by this office, the same should be replaced with new one / fresh supply at the earliest.
14. Guarantee / Warranty of the supplied materials if any, should be indicated in the quotation.
15. Delivery of the materials should be free of cost.
16. The rate offered should be valid for 3(three) months. However the same can be increased up to 1 year subject to satisfactory service of the quotationer.
17. Actual work at field level shall be dependent on the field level situation as per recommendation of the concerned Range Officer. Payment will be made based on actual supply / work done.
18. The Concerned Range Officer will be at his/her liberty to engage skill labourers from among the FPCs; but payment as per minimum wage act, shall be required to be made by the contractor concerned.
19. The work will be executed under direct supervision of concerned authorized Officer.ie. Range Office, Beat Officer or decided by the undersigned.
20. The Quotataioners should also have to submit ECS mandate to facilitate the payment as per present financial system if required, and if decided by the Range Officer concerned, payment to the labourers shall be given directly to the respective bank accounts of the laboueres. Successful bidder shall not have any say regarding the matter.
21. It shall be the responsibility of the successful bidder to pay minimum wages to the labourers engaged for the work. In no case minimum wages shall be compromised under any circumstances.
22. In that case bill shall be prepared accordingly based on the certificate provided by the concerned Range Officer/Range-In-Charge in this regard referring the same quotation no. & work order no.
23. Work order will be issued to the successful quotationer as and when required and subject to availability of fund from appropriate authority.
24. In no case, the Department of Forest, any staffs of Working Plans (South)-II Division shall be held responsible for any accident/death of the labourer engaged in the field during the time of work. Safety and security shall be exclusively the concern of the successful bidders and he/she shall have to pay the compensation for such incidences as per existing rules.

  
Divisional Forest Officer  
Working Plans (South)-II Division  
Bankura


No.

57 / 2-32

Dated, Bankura, the

07/02/2024.

1. The Chief Conservator of Forests & Conservator of Forests, WP & GIS, West Bengal.
2. The Sabhadhipati, Bankura Zilla Parishad, Bankura.
3. The District Magistrate, Bankura.
4. The Superintendent of Police, Bankura.
5. The Sub-Divisional Officer, Sadar, Bankura.
6. All Divisional Forest Officer's, Central Circle, West Bengal.
7. The Treasury Officer, Bankura Treasury.
8. The Block Development Officer, \_\_\_\_\_ Block.
9. The Assist. Divisional Forest Officer, Working Plans (South)-II Division.
10. All Range Officers-AFR, CAMP-I, CAMP-II, CAMP-III, CAMP-IV, Data Base Ranges, Working Plans (South)-II Division.
11. Notice Board.

  
Divisional Forest Officer  
Working Plans (South)-II Division  
Bankura